



*Bournville Model Yacht &
Power Boat Club*

CONSTITUTION

AND

RULES

1.0 THE CLUB

- 1.1 The Club shall be known as “The Bournville Model Yacht and Power Boat Club”. Hereinafter known as BMYPBC or the Club.
- 1.2 The Club operates from premises situated at Valley Pool, Bournville Lane, Birmingham.
- 1.3 The Club operates under the auspices of the Valley Parkway Agreement with Birmingham City Council.

2.0 GENERAL

- 2.1 The word “shall” is mandatory and the word “may” is permissive.
- 2.2 The Constitution and Rules of the Club shall be subject of review at an interval of no greater than 5 years. The review shall be carried out by the General Committee, and it is incumbent on every member of the Club to seek representation to the Committee for the improvement of the Constitution and Rules of the Club.

3.0 AIMS OF THE CLUB

- 3.1 The aim of the Club shall be to encourage an interest in the design, construction, and sailing of model craft.
- 3.2 The Club shall provide the opportunities and means for the sailing of model yachts and power craft and where appropriate the arrangement of competition at all levels.

4.0 MEMBERSHIP

- 4.1 Membership of BMYPBC shall be open to all who share an interest in the aspirations of the Club.
- 4.2 Application for membership shall be made using the Membership Form which shall be endorsed by an Officer of the Club and a member. The Applicant’s name and residential area will be displayed on the Club Notice Board until the next Committee Meeting. Should no adverse comment be presented by members the application will then be endorsed.
- 4.3 Life Membership may be awarded at the discretion of the Committee, ratified at the Annual General Meeting.
- 4.4 Members shall at all times observe the Rules and Constitution of the Club and act in the spirit of the best interests of the Club.
- 4.5 Membership Grades shall be as follows:-

Grade	Notes
Member	on application
Life Member	awarded at the discretion of the Club Membership
Junior Member	applicable below age of 18 years on 1 st January of the membership year
Temporary Member	an applicant awaiting endorsement by the Committee or, a day visitor signed into the Temporary Members Register by a Club member. They will be fully insured to enjoy all of the Club’s facilities, but have no voting rights.

4.6 The Committee may, in their absolute discretion, reject application for membership without stating reasons.

4.7 Membership shall be confirmed to the Member on the payment of their appropriate fee, and by the issue of the Club Card. The Card shall only be valid for the current Club year.

5.0 COMPETITION

5.1 Competitions shall be carried out under the rules of the MYA, and/or the MPBA, to which the Club is affiliated

6.0 OFFICERS OF THE CLUB

6.1 The **Officers of the Club** shall consist of the following:-

President / Chairman	General Secretary
Treasurer / Membership Secretary	Sailing Secretary
Power Boat Secretary	Bosun
Website Manager	Publicity Officer

6.2 The duties of the Club Officers shall be as follows:-

President/Chairman: to uphold the constitution of BMYPBC and to direct the activities of the Committee.

General Secretary: to maintain the written records of the Club and to deal with all matters that appertain to the written records of the Club. To control and co-ordinate the administration of the Club

Treasurer: to control the financial affairs of the Club and to keep the Financial Records of the Club.

Sailing Secretary: to control all of the Sailing activities of the Sailing Section of the Club. To determine the Competition Calendar in conjunction with the Power Boat Secretary.

Power Boat Secretary: to control the activities of the Power Section of the Club. To determine the Competition Calendar in conjunction with the Sailing Secretary.

Bosun: to control and co-ordinate all of the house-keeping activities of the Boat House. To control and co-ordinate the provision of light refreshments and snacks as required during normal operation of the Club.

Website Manager: to control the website currently operated by the Club and under direction of the Committee amend and advise membership of the facilities as they occur.

Publicity Officer: to promote the Club and to publicise its activities.

6.3 All Officers of the Club are elected at the Annual General Meeting and serve for a period of 12 Calendar months.

7.0 THE COMMITTEE

7.1 The activities of the Club shall be managed by the Committee.

7.2 The Committee shall have the power to co-opt additional members to fulfill a specified function(s) as it sees fit.

7.3 The Committee shall include the following ex-officio members:

<i>President / Chairman</i>	<i>General Secretary</i>
<i>Treasurer/Membership Secretary</i>	<i>Sailing Secretary</i>
<i>Power Boat Secretary</i>	<i>Bosun</i>
<i>Website Manager</i>	<i>Publicity Officer</i>

7.4 All members of the Committee shall not be in arrears with Club subscriptions.

7.5 The Committee shall be elected at the Annual General Meeting.

7.6 The Committee may consider taking disciplinary action against any member who offends the Constitution and Rules of the Club.

7.7 The General Secretary shall post onto the Club Notice Board a list of the names of all Officers of the Committee. The list shall be updated no later than 1st January every year.

7.8 The Committee shall meet at least four times a year.

7.9 Any *four* members shall form a quorum at any meeting called by the General Secretary.

7.10 The General Secretary should convene all meetings and be responsible for the compilation of the Minutes.

7.11 The General Secretary, Treasurer, Sailing and Power Secretaries shall be responsible for the safe keeping of all appropriate Club records.

7.12 The Committee shall be responsible for ensuring that the Constitution of the Club is upheld by the membership.

7.13 The Committee shall appoint delegates to attend National affiliated bodies' AGM's and report back to the Committee.

8.0 SUBSCRIPTION FEES

8.1 The level of Subscription Fees shall be set by the Committee, annually.

8.2 The amount of the Annual Subscriptions shall be payable in full on or before the 1st January

8.3 Any new member joining the Club from 1st August shall pay a half Club fees for that current subscription year.
Any new member joining the Club from 1st October shall pay full Club fees, but this will cover membership for the following subscription year.

8.0 SUBSCRIPTION FEES (continued)

- 8.4** Any existing member who has not paid their Annual Subscription Fees by 30th March of the due year shall be deemed to have an expired membership and shall not enjoy the facilities of the Club.
- 8.5** Any member whose membership has expired shall be required to re-apply for Club Membership.
- 8.6** Any member whose membership has expired is required to return any Club property.

9.0 ANNUAL GENERAL MEETING

- 9.1** The Annual General Meeting (AGM) shall be convened and administered by the General Secretary.
- 9.2** Any proposal or nomination for consideration at the AGM must be put in writing and submitted to the General Secretary by the 31st October, or such date subsequent as advised by the Committee.
- 9.3** The AGM shall receive reports from the President / Chairman, General Secretary, Treasurer, Sailing Secretary and Power Secretary.
- 9.4** The AGM shall elect the Officers of the Club. Any vacant positions following the AGM can be appointed by the Committee.
- 9.5** The retiring officers and members of the Committee are eligible for re-election.
- 9.6** The AGM shall appoint an Independent Examiner. The Examiner shall receive the Club Accounts, at year end, and produce a report for the next AGM.
- 9.7** The AGM shall appoint two Trustees who shall be empowered to act in the best interests of the BMYPBC.
- 9.8** Only persons who are current holders of Membership (see Clause 4) shall be entitled to cast votes at the AGM.

10.0 TRUSTEES

- 10.1** The Trustees hold the Club in trust on behalf of the Membership, and if necessary take appropriate action to ensure that the interests of the Club are protected.
- 10.2** The Trustees may at their discretion convene an Annual General Meeting or an Extraordinary General Meeting of the Club on behalf of the Membership, but only after discussion with, or instruction from the President / Chairman.
- 10.3** The Members of the Club will indemnify the Trustees in respect of any loss for which they are held liable provided that such loss arises from the proper carrying out by the Trustees of their responsibilities to the Club.

11.0 EXTRA ORDINARY GENERAL MEETING

11.1 An Extra Ordinary General Meeting may be convened at any time by the Committee or shall be convened within 28 days from the receipt of a requisition, in writing, to the General Secretary. The requisition shall be signed by not less than 1/3rd of the membership specifying the objective of the meeting.

12.0 LOCAL RULES COVERING THE BOATHOUSE AND LAKE

12.1 All boats and equipment stored in the Boat House shall be at the risk of the owner(s). The Club disclaims any responsibility for loss, damage, theft or similar action which occurs as a result of boats or equipment being left in the Boat House.

12.2 All craft above 50" (1270mm) long, which are stored in the Boat House, must be provided with a wheeled stand which provides adequate support for safe storage. The provision of the stand is the owner's responsibility. The stand shall occupy the minimum amount of space commensurate with the size of the craft.

12.3 No person may borrow, interfere with, or displace any item from any craft or equipment without the express permission of the owner. This also applies to equipment which is owned by the Club.

12.4 The Bosun shall be responsible for the allocation of storage berths within the Boat House. Owners shall comply with the reasonable requirements of the Bosun in this respect.

12.5 The Bosun shall be responsible for the general housekeeping within the Boat House (see **6.0**) and members are requested to comply with the reasonable requests of the Bosun in this respect.

12.6 Members are required to act in a responsible manner within the Boat House.

12.7 To avoid problems associated with rats and other vermin, members shall not leave loose or excess food in the Boat House. All litter is to be placed in the bins provided.

12.8 No vehicles will be parked outside the Boat House except for the loading and unloading of craft or other associated activities.

12.9 The Boat House shall not be left open, except when a Club Member is present; non members will not be admitted without a member being present. The last member leaving the Boat House will ensure that electricity and, when applicable, water is isolated; the Boat House and any other external door is locked and secured before vacating the Boat House.

12.10 All members shall take great care when using any substance within the Boat House which is noxious, flammable, or dangerous to health. All normal safety precautions shall be taken when using any such substance. If there is any uncertainty as to the nature of any such materials, the member will seek the advise of the Bosun or any other Committee Member before using any such substance. No craft containing fuel, of any nature, shall be allowed in the Boat House whether the user is a member or not.

12.0 LOCAL RULES COVERING THE BOATHOUSE AND LAKE (continued)

- 12.11** The Bosun shall be responsible for the disposition of any craft which has been resident in the Boat House for an inordinate length of time, and the ownership of which is dubious. The Bosun shall take all reasonable steps to establish ownership, and the owner's wishes for disposition, of any such craft before determining the disposition. In the event that ownership or owners' wishes cannot be established, the Bosun shall use his discretion in the disposition of any such craft. The Bosun will advertise the fact that a craft is being considered for disposal by displaying a Notice to that effect in the Boat House for a period of 2 months. If no response is received, the Bosun will be free to use discretion in the disposal of the affected craft. Where ownership cannot be established any proceeds of such disposal shall be allocated to the Club funds. Where ownership can be established the nett proceeds of disposal, described above, shall be allocated in accordance with the owner's instructions.
- 12.12** The Bosun is responsible for the distribution and control of all Club keys, and shall maintain a Register of key holders. The distribution of keys will be on a controlled basis. Application for keys shall be made in writing to the General Secretary, for approval by the Committee. A refundable deposit is required prior to issue of a key.
- 12.13** No members shall operate a steam power plant without first checking that the Club's insurance policy covers it.
- 12.14** No member shall operate any form of radio controlled craft without suitable eye protection fitted to the tip of their transmitter aerial, if of the extendable variety.
- 12.15** No member shall operate any kind of models powered by IC engines in, or around, the Club premises.

13.0 CONSTITUTION ISSUE

- 13.1** This Constitution supersedes all previous issues and is applicable from 1st January 2010.

AMENDMENT RECORD

No	Date	Description	By
1	September 1992	Original Issue	WCG
2	December 1992	Minor edits corrected	WCG
3	December 1993	Approved at AGM	WCG
4	December 1994	Clause 6 & 12 amended	WCG
5	December 1996	Clause 4.7 & 9.10 added	WCG
6	September 2007	Complete Revision of Constitution as requested by the Members.	MJH
7	August 2008	Re-typed, with amendments from 2007 AGM	PATD
8	November 2008	Clauses 4.2, 4.5, 4.7, 6.1, 6.2, 8.2, 9.2, 9.7 12.12 amended; Clause 12.15 added – AGM	PATD
9	November 2009	Clauses 4.5, 4.7, 5.1, 6.1, 6.2, 7.3, 8.1, 10.3, 12.13, 12.14 amended; Clause 9.4 deleted; Clauses 9.5 to 9.9 renumbered 9.4 to 9.8	PATD.

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